

**Curriculum and Program Development Committee
MINUTES
March 17, 2014**

Committee Chairperson Jeff Spoehr called the meeting to order at 5:04 p.m. Members of the committee in attendance were Jeff Spoehr, Jean Maurice Boyer, and Michelle Swardenski. Administrators Mary Pfeiffer, Steve Dreger, and Vicky Holt were present. The absence of Kirk Leiser was excused.

Open Forum

Margaret Burton 486 Sunrise Bay Road, Neenah, spoke about her meeting with Dr. Pfeiffer and Mr. Tauscher regarding potential solutions to the Horace Mann music student scheduling conflicts with World Languages that she mentioned at a prior Board of Education meeting. Dr. Pfeiffer also added some additional information on the situation.

Sheila Brucks 238 Butte des Morts Drive, Menasha, inquired about the possibility of more options in Infinite Campus for marking when students leave later in the day. There are notations for arriving late but few options for leaving early.

Chair Spoehr declared the open forum closed at 5:13 p.m.

Elementary School Day

Steve Dreger led a discussion on the Elementary School Day. Mr. Dreger began with a review of the current school day schedule. He indicated that per his review, we were providing 1502 hours of instruction while the Department of Public Instruction minimum requirement was 1500 hours. The committee reviewed three options he provided. Mr. Dreger indicated that he had not performed in-depth reviews of the three options and that they were not administrative recommendations. He indicated the options were just talking points.

Board members expressed concern about reducing teacher collaborative time if the Friday 2:15 early dismissal was eliminated, but also expressed concern that the District was only providing two hours more instruction than the minimum approved by DPI.

Board members also asked about potential staff feedback to the elimination of the 2:15 early dismissal.

Dr. Pfeiffer suggested that she work with Mr. Dreger to refine the options and make an administrative recommendation at a later date. There was no determination that any new schedule would take effect for the 2014-15 school year; it might be pushed back to 2015-16.

No new meeting time was discussed.

Motion to adjourn was made by Jean Maurice Boyer, seconded by Michelle Swardenski, and passed unanimously.

The meeting adjourned at 6:53pm

Jeff Spoehr, Recorder